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Request for Proposal Update GTAA Ideas 5 & 6

September 21st, 2016

GTAA Ideas 5 & 6 RFP Update



- The Request for Proposal (RFP) for ideas 5 & 6 was posted publicly on Friday, July 29th and downloaded by more than 15 companies.
- The RFP closed on Friday, August 19th. Six submissions were received.
- An Evaluation Committee was formed to review and score the submissions.
- **The Evaluation Committee consisted of five people:**
 - Three representatives from the GTAA: one from each of the Community Relations, Aviation Services and Airport Planning departments
 - One representative from CENAC (advisor)
 - One representative from NAV CANADA (advisor)

- **The Evaluation Committee's Process:**
 - The committee members individually reviewed and scored all six submissions based on a set of predetermined evaluation criteria.
 - Evaluation criteria included (but was not limited to):
 - Qualifications and experience of the organization
 - Proposed project team: their experience, work on similar projects
 - Project understanding: proposed methodology and approach to executing the project
 - Looking for similar experience in both aviation operations analysis and modeling, and in community outreach and engagement
 - Sample pieces of work

- **The Evaluation Committee's Process (continued):**
 - The committee met on August 31st for a full day to discuss each submission.
 - Two submissions stood out. On September 7th, the committee interviewed both proponents.
 - The committee discussed the interviews and revisited their scoring for the two standout submissions. A final decision was reached on September 8th.

- **Next steps:**
 - The GTAA is currently engaged in contract negotiations with the organization that the Evaluation Committee selected.
 - This process can take several weeks
 - Once the contract is signed, the GTAA will be in a position to announce the contract winner, and work will commence.
 - The first step will be to discuss the proposed approach, tasks and timeline



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Thank you