



Results and Recommendations



Brainstorming

An Ineffective Committee:

1. Too many members
2. No clear objectives, no sense of purpose
3. Members with no vested interest
4. Disengaged, unprepared
5. Surprises/blindsided
6. Disruption, disrespectful behaviour
7. Repetitive, stagnant

A Great Committee:

1. Clear objectives
2. Opportunity to debate issues and make recommendations
3. Engagement of members between meetings
4. Members as ambassadors
5. Empowered members
6. Transparency
7. Respectful atmosphere

Committee Engagement

What we heard:	Members need more opportunities to be briefed and share information
Recommendation:	Supplementary communication to enhance member awareness of the issues and encourage input

- Weekly - Media Updates & Industry Trends
- Monthly Conference Calls
 - Review of complaints
 - Review of correspondence
 - Review of hot topics/outreach
 - Review of Community Engagement strategy
 - Update on community events – CENAC presence
 - Discussion of topics raised by CENAC members about their communities

Meeting Format

What we heard:	Members would like more opportunities to interact directly with residents to understand questions, concerns, and opportunities
Recommendation:	Revised CENAC meeting format to improve productivity and facilitate direct communication with residents

Time	Activity
4:00pm – 5:30 pm CENAC Committee Working Meeting	- Members meet, receive technical updates and matters for review
5:30pm – 6:30pm Community Open House	- Open House Format, with informational displays, and the opportunity to speak one-on-one time with committee members, technical advisors and Community Relations Officers to better understand community impacts
6:30pm – 7:30pm Public Meeting	- Ratification of Minutes and Recommendations - Formal Presentations - Public questions to the committee as a whole - Report back on the issues raised in the Open House portion of the meeting

CENAC Membership

TERMS OF REFERENCE		2014 COMMITTEE	Recommendations Going Forward
Voting Member: City of Brampton (3):	<ul style="list-style-type: none"> • 1 elected representative • 1 resident • 1 additional to be appointed at Council discretion 	<ul style="list-style-type: none"> • 1 elected representative – currently filled by resident • 1 resident • 1 additional to be appointed at Council discretion 	<ul style="list-style-type: none"> • Remains the same • Total Members: 3
Voting Member: City of Mississauga (5):	<ul style="list-style-type: none"> • 2 elected representatives • 2 residents • 1 additional to be appointed at Council discretion 	<ul style="list-style-type: none"> • 1 elected representatives • 2 residents • 1 additional to be appointed at Council discretion • *one elected official seat not filled 	<ul style="list-style-type: none"> • *NEW*Reduce the number of elected official seats from 2 to 1 • Total Members: 4
Voting Member: City of Toronto (3):	<ul style="list-style-type: none"> • 1 elected representative • 1 resident • 1 additional to be appointed at Council discretion 	<ul style="list-style-type: none"> • 1 elected representative • 1 resident • 1 additional to be appointed at Council discretion 	<ul style="list-style-type: none"> • Remains the same • Total Members: 3
Technical/Resource Members	<ul style="list-style-type: none"> • Transport Canada • NAV Canada • Airline Representative • Staff Representatives from Brampton, Mississauga, and Toronto • Province of Ontario 	<ul style="list-style-type: none"> • Transport Canada • NAV Canada • Staff Representatives from Brampton, Mississauga • *Toronto Staff Seat and Airline Seat currently not filled • *Province of Ontario has confirmed they do not wish to fill the seat at CENAC 	<ul style="list-style-type: none"> • <i>Expansion of Technical/Resource Members – see next slide</i>

Membership - NEW

Review of current member representation

- Invitation for CENAC representation to regions of Halton, York and Durham
 - Rationale: mirrors Board and CC representation

Expansion of Technical/Resource Members (for consideration)

- Pilot
- Acoustician
- Aviation Industry – Planning (to give the longview)
- Economist – make linkage between CC and CENAC

Tools to Support CENAC

The members listed tools that would assist them to better serve the community:

- Establish a Facebook group, Dropbox to share documents, reference materials
- Creation of a CENAC website:
 - Member bios
 - Email addresses
- Communications Toolkit
 - Templates – briefings/reports to council
 - Boiler plates/community newsletter

Outstanding Items

Outstanding Topics:

- Develop New Member Orientation Program
- Develop Member Curriculum

Outstanding Sub-topics (Membership):

- Chair of the Board – GTAA representative?
- Qualifications for membership
- Roles and responsibilities of members, GTAA, Technical members
- CENAC participation in community engagement

Next Steps

Feedback

- Thoughts on the recommendations?
- Other considerations?
- Concerns?
- Ideas?

Next Steps

- Proceed with ratified recommendations
- Work through outstanding items during working meetings and/or conference calls