

## TORONTO PEARSON NOISE MANAGEMENT FORUMS

The Greater Toronto Airports Authority has a [ground lease with Transport Canada](#) with the mandate to develop, manage and operate Pearson efficiently and effectively. Part of that ground lease requires us to have a Noise Management Program that follows a balanced approach to mitigate aircraft noise. The airport's [Noise Management Forums](#), a series of briefings, tables, and working groups, will help the Toronto Pearson work smarter with its communities and collaborate better with industry to help manage aircraft noise.

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## NEIGHBOURHOOD TABLE – TERMS OF REFERENCE

### PURPOSE

The Neighbourhood Table meets three times each year and provides a communications forum between the [Noise Accountability Board](#) (NAB) and engaged, informed community stakeholders. The Neighbourhood Table is hosted and managed by the Greater Toronto Airports Authority (GTAA).

### SCOPE

The Neighbourhood Table is a venue for informed and open discussion among engaged community stakeholders, centered around the GTAA's Noise Management Action Plan. Discussion topics may include the development and progress of existing noise management programs and studies underway for other noise mitigation and growth initiatives. The Table enables the GTAA to seek input from resident community groups.

The scope of the Table is current operations and future plans of broad concern to the community and region. Individual, specific resident concerns can be addressed by the [Noise Management Office](#). Noise management proposals by individuals or community groups can be addressed through the Community-Proposal Review Process.

### COMMUNITY MEMBERSHIP

Community membership consists of:

- Informed and engaged residents and resident groups impacted by aircraft noise
- Community groups formed to monitor and advocate around aircraft noise issues
- Former Community Environment and Noise Advisory Committee (CENAC) members
- Other guests may be invited to Neighbourhood Table meetings at the discretion of the Chair

Groups may send up to three (3) representatives to participate in the Neighbourhood Table. To help contribute to an informed conversation and continuity between meetings, groups are asked to send the same representatives to Table meetings as much as possible.

Neighbourhood Table community representatives are asked to:

- Participate actively in discussions and represent the perspectives of their communities
- Commit to keeping their communities informed and share outcomes and initiatives resulting from the Neighbourhood Table
- Understand and consider the regulatory and policy environment in which the airport operates

To help facilitate informed discussion, upon joining the Neighbourhood Table, community representatives are provided with required reading orientation materials to ensure all members are familiar with studies and resources that are relevant to the Table's scope.

Neighbourhood Table community representatives are welcome to attend the Pearson Public Meetings throughout the year in addition to Table meetings, as well as submit noise management proposals through the Community-Proposal Review Process.

#### NOISE ACCOUNTABILITY BOARD & NEIGHBOURHOOD TABLE

The GTAA is responsible for hosting and managing the Neighbourhood Table. Other Noise Accountability Board (NAB) industry representatives and technical support representatives may participate in meetings, as required, to listen and consider community stakeholder perspectives on Noise Management Action Plan programs.

NAB representatives at the Neighbourhood Table will:

- Make presentations on topics related to initiatives being explored as part of the Noise Management Action Plan, other growth initiatives, or additional noise mitigation initiatives
- Endeavour to respond in a timely fashion to information requests from community representatives
- Convey information shared at the Neighbourhood Table with other members of the NAB

## MEETINGS

The Neighbourhood Table will meet three times per year and the schedule will be announced at the beginning of each year.

One week in advance of each Neighbourhood Table meeting, the GTAA will circulate an agenda and relevant materials.

The GTAA will prepare the agendas for each meeting. Community representatives may contribute to the agenda of each meeting, including proposals for topics of discussion or community presentations, provided topics are discussed with the GTAA with adequate advanced notice.

Each meeting will last 2.5 hours. A typical meeting will aim to achieve a balance of 1/3 time for presentations and 2/3 time for discussion. Presentations will focus on new information, and relevant background information on presentation topics will be circulated in advance.

Standing topics for each meeting will include:

- Recap of last meeting
- Update on action items that were carried forward
- GTAA Noise Management Action Plan Update (~20 minutes)
- NAV CANADA Update (~20 minutes)
- Industry Noise Management Board (INMB) Update (~20 minutes)

Action items arising from a meeting will be recapped at the end of the meeting and progress will be tracked across meetings through the Meeting Summary documents. Meeting summaries will be circulated as soon as possible following each meeting.

Meeting materials, including agendas, presentations, and summaries, will be made available to the public on the [Toronto Pearson website](#). The Neighbourhood Table will observe the [Chatham House Rule](#), with participants agreeing not to directly attribute any comments to specific community representative.

## ATTENDANCE AND TIME COMMITMENT

Attendance will be on a voluntary basis and all costs, including time, associated with attendance or activities related to membership of the Neighbourhood Table shall be the responsibility of the individual or the group they represent.

## CODE OF CONDUCT

All members of the Neighbourhood Table will adhere to the Code of Conduct created to ensure the meetings remain respectful, meaningful, transparent, and productive.

Members are asked/required to:

- Regularly attend all meetings
- Work collaboratively to keep the discussion within the scope of the agenda items
- Participate fully and allow equitable time for fellow members to speak
- Work to understand the varied perspectives of all members
- Treat each other with respect

## TERMS OF REFERENCE

The Terms of Reference will be updated as required to ensure the Neighbourhood Table's purpose and scope remain current and appropriate.

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## ABOUT THE GTAA

The Greater Toronto Airports Authority (GTAA) is the non-profit operator of Toronto Pearson International Airport. In 2017, the airport served more than 47 million passengers, making it Canada's largest airport and the second-busiest North American international airport. The airport also facilitates 6.3% per cent of Ontario's GDP, directly employs 49,000 people and facilitates more than 300,000 jobs throughout the province of Ontario.

The GTAA's vision is to make Toronto Pearson the best airport in the world, which includes being a good neighbour and growing together with the communities it serves. While the GTAA understands that airports have impacts and noise can't be eliminated entirely on local communities, we believe that improvements should be studied, discussed, and implemented with communities. And as the airport continues to grow to meet the demand for regional and global air travel, we need to better manage those impacts.