



Draft

Date: January 17, 2008

Location: GTAA Administration Building, Pearson Boardrooms A & B

Chair: Toby Lennox

Attendees: Rick Cockfield, Halton Region
Suzan Hall, Councillor, City of Toronto
Maja Prentice, Councillor, City of Mississauga
Sandra Hames, Councillor, City of Brampton
George Kairys, Mississauga Board of Trade
Tom AppaRao, Director of Transportation
Paul May, York Region
Mike Lauber, Toronto Board of Trade
Pat Olive, Commissioner Economic Development, Durham Region
Suresh Thakrar, City of Mississauga
David Purkis, City of Toronto Resident

Regrets: Bill Clark, Brampton Board of Trade
Francis Nunziata, Councillor, City of Toronto
Heather Craig-Peddie, ACTA –Ontario
Charles Dorrington, Brampton-Mississauga & District Labour Council

Resource Members: Susan Amring, City of Mississauga
Dave Mastel, NAV Canada
Paul Steckham, Ministry of Transportation
Andy Vasarins, Air Transport Association of Canada

Resource Members Absent Lucy Butts, Transport Canada
Dennis Cutajar, City of Brampton
Pamela Laite, Tourism Toronto
Randy McLean, City of Toronto
Deborah Bonk, Vaughan Chamber of Commerce

Guests and Other s

Carol Greenwood, Mississauga Tourism
Phin Chai-Stundzia, Province of Ontario
Diana Dolezal, GTAA
Irene Hawrylyshyn, GTAA
Kim Stefanazzi, GTAA

Attachments:

Next meeting: Wednesday April 16, 2008

Item	Details
1.0	PRELIMINARY ITEMS – Toby Lennox
1.1	Welcome and Roll Call Toby Lennox welcomed all in attendance. Irene Hawrylyshyn conducted the roll call.
1.2	Approval of Agenda Agenda was approved by Mike Lauber and seconded by Pat Olive.
1.3	Review and Approval of October 16, 2007 Minutes Minutes were approved by Dave Cavaco and seconded by Councillor Sandra Hames.
1.4	Matter Arising from Previous Minutes (Action Items) GTAA received a letter from Heather Craig Peddie on behalf of ACTA and several other organizations who had written to the Finance Minister concerning the airport rent issue. The letter is very supportive of the GTAA's position and recommends a change in the federal rent formula. A copy was attached to the agenda. The GTAA received a letter from the City of Brampton indicating that Robert W. Fraser is no longer a resident of Brampton. The GTAA will draft a letter to the City of Brampton requesting a replacement be appointed. October 16, 2007 – Councillor Suzan Hall: the GTAA should offer the GTAA Transit Presentation given to the City of Toronto's Economic Development Committee to the TTC and Metrolinx. Toby Lennox advised that the GTAA has met with these groups, and discussions will continue on Transit Plans Overview. November 15, 2006 - George Kairys will share the results of the HRDC on Mississauga employer's labour needs with Committee at the next meeting.

Item	Details
2.0	Regular Items
2.1	Consultative Committee – Update (Attached to Agenda)
	<p>Toby Lennox: Partners in Project Green is the name of the eco-industrial park that the GTAA, in partnership with Toronto and Region Conservation Authority will be developing in the geographic vicinity of the airport area. Still in its infancy, the project will look at opportunities where businesses in the area can share services, resources and other initiatives.</p>
2.2	Traffic Statistics
	<p>Toby Lennox: traffic statistics have been poor over the past few months, with a significant reduction in transborder numbers. This sector has not fully recovered since 2001.</p>
	<p>Mike Lauber: air traffic in the U.S. is still down with many choosing to drive and stay for longer periods of time, rather than travel by air.</p>
	<p>Toby Lennox: at this time the economic prospects for the later half of 2008 and into 2009 are not good. GTAA can control our costs, market aggressively, and the facility we have built is very attractive, so we are starting to see communities in the mid-west using Pearson to access Europe.</p>
	<p>Responding to a question of how many passengers from Ontario are accessing the Buffalo airport, Mr. Lennox responded approximately 1.5 million passengers annually. The GTAA is looking at bringing low cost American carriers to Toronto, and as Buffalo Airport does not fly internationally, we have more routes to offer travellers.</p>
2.3	Complaint Statistics
	<p>Diana Dolezal: complaint statistics were down, partly because much of the airside construction is completed, it has had an effect on the statistics.</p>
	<p>Dave Cavacco: provide a visual such as a graph that shows runway locations for complaints and runways statistics. Toby noted that we will be changing the presentation of statistical information to make it more user friendly..</p>
3.	Discussion Items
	<p>Mike Lauber: what is status of the City of Toronto By-law?</p>
	<p>Toby Lennox: in 1996 when the airport transferred from Transport Canada to the GTAA, the City of Toronto did not update their bylaw to reflect changes in airport</p>

Item	Details
	<p>licensing regimes. As a result, the bylaw is obsolete, and the City could in theory begin prohibiting airport licensed vehicles immediately. The legislation in the municipal act that previously allowed GTAA drivers to pick up passengers in the City, referred to the GACOR arrangement, which was not longer valid. When Toronto staff examined pick-ups and exemptions of taxis and limousines, they discovered that the municipal act no longer applied, and therefore there are no longer any exemptions. The GTAA licensed drivers were recently granted an injunction by the courts which has allowed airport operators to continue serving passengers travelling to the airport from the City.</p>
	<p>The GTAA continues discussions with the City the Province and has had meetings with the Minister of Municipal Affairs on behalf of the Taxi and Limousine Industry.</p>
	<p>Suresh Thakrar: observed scoopers recently at Terminal 3. Toby Lennox advised that scoopers are still a problem, however Ministry of Transportation changes have been made to the Highway Traffic Act, which can result in the drivers licenses being pulled.</p>
	<p>Suresh Thakrar: was the GTAA involved in the investigation with the taser incident in the Vancouver Airport. Toby Lennox indicated that nine separate investigations are underway and the GTAA has been asked to assist with some of these.</p>
	<p>Paul May: should this be seen as a Customer Service issue rather than security, given the language concerns. Toby commented that investigations will give more insight. The GTAA have trilingual Terminal Specialists, who can assist other agencies, and if required, also have emergency access to a translation company.</p>
	<p>Mike Lauber: who is responsible for Airside Security. Toby advised this is a multi-party responsibility and suggested a detailed presentation at a future meeting. To summarize briefly: the GTAA is responsible for security monitoring and patrol, enforcement, incident response, perimeter security for airside and terminal operations, and employee screening and guard services (through a third party) for airside access control. In addition, GTAA is responsible for all airport security systems and equipment (Automated Access Control, CCTV, Restricted Area Pass systems, Silent Alarms) and physical security (fences, gates, guard booths, signage).</p>
	<p>CATSA is responsible for all screening services in the terminals including pre-board, passenger and hold baggage. Peel Regional Police provides services to the GTAA under contract for standard community policing and civil aviation security policing functions.</p>
	<p>Cargo Facility operators are responsible for controlling access in/out of their facilities in accordance with legislated requirements and the GTAA is responsible for coordinating and monitoring to ensure tenant compliance and to address any deficiencies.</p>

Item	Details
3.1	<p data-bbox="289 302 764 338">Marketing & Business Development</p> <p data-bbox="289 363 1442 432">Ron Caughlin, Director Marketing, gave an overview of initiatives promoting Toronto Pearson services and facilities.</p> <p data-bbox="289 464 1442 575">Mike Lauber: should be more advertising in the airport to generate revenue. Ron Caughlin replied that there has been a significant increase in advertising, for example the Saab ad on departures generates new revenue and has been tastefully done.</p> <p data-bbox="289 606 1442 718">Mike Lauber: when you fly into Pearson, you don't know you're in Toronto, unlike other airports. Toby Lennox noted that we are currently working on an initiative with Ontario Tourism to have the terminals reflect the character of Toronto.</p> <p data-bbox="289 749 1442 861">Dave Cavacco: Why are there no charitable collection boxes for passengers to place loose coins, as in European airports. Irene Hawrylyshyn advised of a new coin drop program, in partnership with Air Canada and the Miracle Children's Network.</p> <p data-bbox="289 892 1442 1073">Tom AppaRao: Why is there a baggage carts charge of \$2.00, with only \$0.25 refund. Toby Lennox noted that the GTAA is reviewing the contract with the current supplier which is ending shortly. Councillor Hames asked how visitors to Canada get carts if they don't have any Canadian coins. Ron Coughlin replied that one of our initiatives is to eliminate the fee for international travellers transferring to another flight.</p>
3.2	<p data-bbox="289 1100 688 1136">Economic Development Study</p> <p data-bbox="289 1161 1442 1272">Toby Lennox: The objective of Economic Development Study, received at the last meeting, was to ensure that the GTAA's strategy is aligned with the neighbouring communities. The GTAA has already initiated some of the recommendations:</p> <p data-bbox="289 1304 1442 1373">Air Services Development – at the October meeting John Sharp presented the numerous discussions underway with air carriers and identified several new routes and services.</p> <p data-bbox="289 1404 1442 1474">Cargo Study – This work has been completed and at the last meeting Mark Ruel noted that in 2007 cargo volumes exceeded 500,000 tonne with several new cargo operations.</p> <p data-bbox="289 1505 1442 1575">Air Policy – the GTAA continues to hold discussions with the federal government and other parties regarding expanded air policies and bilateral agreements.</p>
3.3	<p data-bbox="289 1600 599 1635">Transit Plans Overview</p> <p data-bbox="289 1661 954 1696">Toby Lennox gave a presentation on Transit Plans.</p> <p data-bbox="289 1728 1442 1871">Paul May: as Director of Infrastructure Planning, he is responsible for long term infrastructure Master Plans including roads and rapid transit. He encouraged the GTAA to work closely with Metrolinx on the regional transportation plan and suggested the GTAA look at the Spadina subway extension plan. With a station at Jane</p>

Item	Details
	<p>Street and Hwy 407, there could be an opportunity to connect from there to the airport.</p> <p>Rick Cockfield: the airport is located on the boundary between all the municipalities, and with all transit operators reporting to different councils, cross boundary transit operation and fare integration will be important. Mr. Lennox advised the GTAA will work with all groups, especially Metrolinx, on the transportation plans.</p>
4.0	<p>Members Update</p> <p>Paul May: York Region is analyzing long term transit alternatives for their Transportation Master Plan, and would welcome GTAA to be part of their consultation. Toby Lennox noted that the GTAA would contact York Region to discuss further.</p>
5.0	<p>Correspondence and News</p>
5.1	<p>Fees Reduced At Pearson</p> <p>Effective January 1, 2008, landing fees were reduced by 3.1%; terminal charges by 4.7%</p>
5.2	<p>GTAA Reports Third Quarter Results</p> <p>GTAA reported its financial and operating results for the nine month period ending September 30, 2007. During this period, a total of 24.0 million passengers were processed, a 1.1% increase over the comparable 2006 period.</p>
5.3	<p>GTAA Welcomes 1 Millionth Passenger</p> <p>The GTAA welcomed Toronto Pearson's one millionth passenger on January 14, 2008.</p>
5.4	<p>GTAA Issues Statement on Security at Toronto Pearson</p> <p>Security is a top priority for the GTAA. We work proactively with our partners at Transport Canada, CATSA and Peel Regional Police to ensure the safety of all employees and passengers at the airport. The GTAA is a leader in airport security, with state of the art biometrics system used to screen employees accessing secure areas of the terminal buildings.</p>
6.	<p>Public Comments</p> <p>There were no comments.</p>
7.	<p>Adjournment</p> <p>The meeting was adjourned.</p> <p>The next CC Meeting will be held on Wednesday April 16, 2008 at 4:00 p.m.</p>

Minutes prepared by Kim Stefanazzi, (416) 776-3941, kim.stefanazzi@GTAA.com. Any errors or omissions in these minutes should be forwarded to the author immediately.